

GLASG 2019 Proposed Monthly Meeting Schedule

Purpose of change:

1. To focus on our spinning- the reason we come!!!!
2. To be respectful of membership's time
3. To effectively utilize our rental hours at the meeting space.

Option 1

9:00 open building, set up chairs.
9:15-9:45 Board & Committee meetings
 Social spinning for non-board or committee members
9:45-11:15 Study Groups & Social Spinning
11:15 Raffle
11:30-12:00 Business Meeting
12:00-12:15 Break
12:15-1:45 Program
1:45-2pm clean-up & exit

Option 2

9:00 open building, set up chairs
9:15-9:45 Board & Committee meetings
 Social spinning for non-board or committee members
9:45-10 Set up raffle, regroup chairs for program and set up equipment if needed.
10:00-11:30 Program
11:30-12:00 Business meeting
12:00-12:15 Break
12:15-12:30 Raffle
12:30-1:45 Social spinning, mentoring, small group study.
 Possible discussion and practice of program techniques and/or equipment.
1:45-2:00 PM clean-up & exit

Option 3

9 AM open building, set up chairs
9:10-9:40 board & committee meetings, social spinning
9:45-10:15 Business meeting
10:15-10:30 Show and Tell
10:30-12:00 Study groups, social spinning, break
12:00 Raffle
12:15-1:45 Program
1:45-2pm clean up, exit building

What's included in the Business Meeting:

1. Recognitions
2. Brief announcements of upcoming events either by president/VP, or chair, at discretion of president.
3. New business: brief proposals
4. Old business: brief follow ups as needed, response to membership questions by topic to be determined by president/VP in advance.
Committee chairs to coordinate communication needs

What's different:

1. Committee reports moving to the newsletter, website, and board meetings.
2. Lengthy discussions moving to committee meetings.
3. No more one by one introductions- Brief stand up & wave of board & chairs only
4. Tag-team conducting of meeting between president & VP
5. Majority of communication needs to be met via newsletter, email, & website.

Board & Committee Meetings:

To be held on a schedule as follows, updated as needed by President and Chairs.

Committees = as needed, scheduled by chairs

Committee chairs to board = March, June, September

Voting Board only = Feb, July, (financial / spending review) additionally by topic as needed

Protocols for board and committee meetings:

It is suggested to use email and the new website for general communication as much as is practical.

Due to the monthly meeting format, it is helpful to open discussion via email or online, giving all parties involved time to ponder, add their input, etc.

It is suggested to reserve meeting time for decision making and discussion not easily held via other venues.

It is strongly urged that the meeting organizer prepares & sends an agenda in advance to attendees. Attendees should review and prepare to give input during discussion. It is a best practice to be respectful of and maximize the use of attendees' time by keeping comments brief and on topic.